

[Annual Security Report](#)

[Click to view DMI's Annual Security Report - https://dmi.edu/wp-content/uploads/2016/12/Clery-Consumer-Report-2017.pdf](https://dmi.edu/wp-content/uploads/2016/12/Clery-Consumer-Report-2017.pdf)

[Cancellation & Refund Policy - Institutional](#)

Should a student wish to withdraw after acceptance and registration, the following conditions will apply:

Three-Business-Day Cancellation: I understand that if for any reason I am unable to enter, all monies paid, including the non-refundable deposit and program fees will be refunded if requested within three business days after signing an enrollment agreement and making an initial payment.

Cancellation after the three-business day cancellation period but before commencement of classes: Not more than \$100 of the tuition and fees collected in advance of entrance shall be retained by the institution. Refunds for a student who does not begin classes shall be made within 30 days of the start of the quarter, term, or semester.

I understand that the withdrawal after commencement of classes refund policy shall be:

1. During the first week of classes, the institution shall refund at least 90% of tuition, less the registration fee, thereafter;
2. During the next three weeks of classes, the institution shall refund at least 75% of tuition, less the registration fee, thereafter;
3. During the first 25% of the course, the institution shall refund at least 55% of tuition, less the registration fee, thereafter;
4. During the second 25% of the course, the institution shall refund at least 30% of tuition, less the registration fee, thereafter;
5. During the third and fourth 25% of the course, the institution shall retain 100% of the stated course price. Percentages of the course completion are to be computed on the basis of clock hours. For programs longer than one year (12 calendar months) in length, 100% of the stated program price

attributable to the period beyond the first year will be refunded when the student withdraws during the prior period.

This policy has been approved by the Louisiana Board of Regents.

Code of Conduct for Education Loans

The Higher Education Opportunity Act requires institutions of higher education participating in the administration of educational loan programs to develop and publish a Code of Conduct. Any Digital Media Institute at InterTech (DMII) employee or agent who has responsibilities with respect to student educational loans is required to comply with this Code of Conduct as outlined below:

1. DMII shall not enter into any revenue-sharing arrangement with any lender.
2. No employees of financial aid offices and those employees who have responsibilities with respect to education loans shall solicit or accept any gift from a lender, guarantor, or servicer of education loans. Gifts are defined as any gratuity, favor, discount, entertainment, hospitality, loan or other item having a monetary value.
3. DMII shall not for any first-time borrower, assign, through award packaging or other methods, the borrower's loan to a particular lender; or refuse to certify, or delay certification of, any loan based on the borrower's selection of a particular lender or guaranty agency.
4. Though DMII does not have a preferred lender list, they may provide a list of lenders that have made loans to DMII students or parents in the past. DMII will not provide any additional information about the lender, including, for example, the percentage of loans made to students by a particular lender. DMII will make it clear that we do not endorse the lenders, and provide a clear statement that the borrower can choose to use any private lender that will make loans to the borrower for attendance at DMII.
5. DMII shall not request or accept from any lender any assistance with financial aid office staffing (there are exceptions such as professional development training, providing counseling materials, debt management materials, etc. provided that the lender is disclosed on the materials).

College Navigator

<https://nces.ed.gov/collegenavigator/?q=digital&s=all&id=490498>

Constitution Day

Constitution day is held annually on September 17 commemorating the September 17, 1787 signing of the Constitution. If this day falls on a weekend we would celebrate on a Friday or Monday.

Copyright Infringement Policies and Sanctions (Including Computer Use & File Sharing)

Any sharing of copyrighted material without proper licensing or permission from the owner/author/software manufacturer is prohibited by law, and is not condoned by Digital Media Institute at InterTech. Any students accused of copyright violation or infringement will be required to resolve matters on their own without involvement from the Institution. Additionally, all students are subject to DMII's Copyright Policy and subject to disciplinary action should those policies be violated.

Summary of Civil and Criminal Penalties for Violation of Federal Copyright Laws

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense.

For more information, please visit <https://www.copyright.gov/help/faq/index.html>

Cost of Attendance

The Digital Media Institute at InterTech calculates the cost of attendance (COA) based on the individual student Federal Student Aid non-need-based on award eligibility, the student's program, and dependency status. The remaining Federal need based award eligibility is calculated based on the student's COA minus the EFC (expected family contribution).

Direct Costs:

1. Tuition and fees normally assessed for a student carrying the same academic workload.

Indirect Costs:

2. Transportation and miscellaneous expenses – Average of the various means of transportation and other miscellaneous expenses used by students attending the school.

Average cost of attendance of student living with parents, with no dependents for the 2018-2019 school year: \$27,828.

Average cost of attendance, all others: \$28,197.

Definition of Placement

Definition of Placement

DMII uses the Council on Occupational Education (COE) placement rate methodology. The COE definition of a placement is: a completer of the program (1) who is employed in their field of study or related field for which trained or (2) has entered military or decided to continue their education. Placement includes full or part-time positions with an employer or self-employment in the field of study or related field.

COE calculates placement rates as follows:

Total Completers Employed in Positions Related to Field of Instruction / ((Total Completers) – (Graduate Completers Waiting To Take Licensure Exam + Graduate Completers who are Awaiting Results + Graduate Completers Unavailable for Employment + Graduate Completers Who Refused Employment))

Placement rate exemptions (categories of students which are excluded from the placement rate calculation) include: pregnancy, other serious health-related issues, caring for ill family members, death, etc. Exemptions who refused employment are completers for whom the institution has documented evidence that the completers failed to keep interview appointments, enrolled in the

program of instruction strictly for personal use, or simply refused an employment offer in the field of instruction.

Disbursement of Books and Supplies

Effective July 1, 2011, Section 668.164(i) of the regulations under Title IV of the Higher Education Act of 1965, as amended, requires that a school provide a way for a Federal Pell Grant eligible student to obtain or purchase required books and supplies by the seventh day of a payment period under certain conditions if the student were to have a Title IV credit balance. To satisfy that requirement, this institution provides required books and supplies to students through its online bookstore.

Students may choose to opt out of this method and obtain books and supplies on their own. To do so the students will need to notify the Business Office prior to the start of the term.

Drug & Alcohol Abuse Prevention Program

The passage of the Drug-Free Schools and Communities Act Amendments has placed requirements on institutions of higher education to develop policies and to provide information to students on drug and alcohol abuse.

The Digital Media Institute at InterTech engages in a comprehensive approach to reduce high-risk alcohol use and drug abuse. DMII provides students with the alcohol and drug policy, as well as information on the health risks associated with drug and alcohol abuse. The Drug and Alcohol Policy provides information, counseling and rehabilitation services referrals, and the federal, state and school sanctions that may be imposed for violations. DMII collaborates with civil authorities. DMII's alcohol and drug policy was developed in accordance with state and federal law and based on the unique needs of the DMII community.

DMII prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by students, faculty or staff on DMII property or as part of any DMII activities. These policies support DMII's commitment to providing a safe and healthy living and learning environment on campus.

Educational Sanctions

Sanctions are designed to foster an environment that reduces the risk of drinking and promotes responsible behavior while holding individuals accountable for their choices. The Executive Director will consider prior conduct record, mitigating circumstances, alcohol abuse issues, and high-risk drinking factors in determining the appropriate course of action, to best educate the student(s) while maintaining community standards when assigning sanctions. Sanctions range from student reprimand, disciplinary probation, or suspension/expulsion from DMII for more serious and/or persistent violators. In addition to the administrative sanctions previously listed, sanctions generally also include an educational component (i.e. SBIRT- Screening, Brief Intervention, and Referral to Treatment. SBIRT is an evidence-based practice used to identify, reduce, and prevent problematic use, abuse, and dependence on alcohol and illicit drugs. Parents are notified of the alcohol related offense for students under the age of 21 after the case has been adjudicated.

Substance Abuse Assessment and Treatment

When DMII becomes aware of a student's alcohol abuse or drug use it interferes with the goal of protecting the health of the student and the community. Students may be required to complete a substance abuse assessment. This assessment must be conducted by a mental health professional who is an addictions specialist. It is recommended that the student consult with DMII staff when finding a provider

[Al-Anon General Information](#), 318-344-0212 (for famly/friends of those with addiction)

[Counsel on Alcoholism and Drug Abuse of Northwest Louisiana](#), 318-222-8511 (Information and treatment for adults and children)

Alcoholics Anonymous, 318-865-217

NW Regional Center for Addictive Disorders 318-632-2040 (Information and treatment for adults and children)

North Louisiana Area Narcotics Anonymous 800-339-3723 (24 hour helpline)

[Substance Abuse and Mental Health Services Administration](#)

Educational Programs

Animation, Visual Effects, and Interactive Content

1-Year Program : 1030 Hours

The Animation, Visual Effects and Interactive Content (AVEI) Program is a one-year, full time program for students who want to work in film, TV or gaming. Students will learn to create advanced digital media content and both 3D and advanced 2D graphics are covered. The areas of 3D modeling, texturing, animation, motion capture, film technology, digital compositing and editing are some of the core skills taught in this program while using latest state-of-the-art technology that you would see in a typical studio environment. Students who complete the program will have a complete demo reel and group capstone project to show prospective employers after graduation.

The AVEI Program is split into two terms, 3D and 2D, and students can enter the program at the beginning of either section. 3D Components include: 3D Modeling, Lighting, Game Assets, Animation, Motion Capture, and a 3D Final Project. 2D Components include: Compositing, Rotoscoping, Match Moving & 3D integration, and a 2D Final Project. Students spend 6 weeks, about 150 hours in each of the two final projects. These projects simulate the industry as students work together to make a short film that replicates the workflow found in a studio environment. These group projects along with individual projects throughout the year will be impressive material for graduates to show off their skills to employers. This program currently runs during the day from 9:00 a.m. to 3:00 p.m. Monday-Friday.

Greg Nelson

AVEI Instructor

When you come by the school, Greg is the one teaching the classes on Animation, Visual Effects and Interactive Content. He writes curriculum based on his 20+ years of experience in the film and television industry.

Greg graduated with a degree in Journalism from Cal Poly State University in San Luis Obispo, CA. He has been with the DMII since the beginning and thoroughly enjoys watching his students truly "get it."

Interactive Software Design

1-Year Program : 1024 Hours

This game development program at the Digital Media Institute at InterTech is an intensive, cutting edge training and development experience. It gives students a year-long, immersive and project driven curriculum that is rooted in a hands on, learn by doing approach. Students that wish to learn the skills necessary to create gaming environments, 3D assets, game theory, and authoring will complete the program with the technical skills and proficiency that will leave them ready to work. This program focuses on the C# language in visual studio and the Unity Game Engine.

Students spend 350 hour or about 14 weeks on term projects. These projects simulate the industry as students work together to create playable video game demos in for mobile, desktop and browser settings. These group projects along with individual projects throughout the year will be impressive material for graduates to show off their skills to employers. This program is currently in the evenings from 5:30-11:00 p.m. Monday-Friday.

Nolan Baker

ISD Instructor

Nolan is a software engineer and Shreveport native with 7 years of professional programming experience including a 3 year stint at Moonbot Interactive where he worked on award winning titles like The Fantastic Flying Books of Mr. Morris Lessmore (a favorite amongst orangutans), The Numberlys, and Chipotle's The Scarecrow. Nolan is also the founder of Shreveport Arcade – an indie game dev studio and arcade machine manufacturer bent on expanding the local game development community. He received his B.S. in Mathematics from Centenary in 2010, and joined DMII in 2016 as an instructor of programming and interactive development.

James Stewart

ISD Instructor

James Stewart is a gameplay programmer who grew up in Shreveport. Over the last eight years, he has helped develop console titles for Stormfront Studios, LucasArts, and 2K Games. He is currently a senior engineer for Red Accent, a gaming startup in San Francisco. In addition to his day job making games, James also spent three years teaching game programming in California. He received his Master of Computer Science degree from the State University of New York at New Paltz, and a master's degree in Interactive Technology from the Guildhall at SMU. He joined DMII in 2016 as an instructor of programming and game development.

When he's not making games or teaching others how to make games, James enjoys spending time with his family.

[Entrance Counseling](https://studentaid.ed.gov/sa/fafsa/next-steps/entrance-counseling)

<https://studentaid.ed.gov/sa/fafsa/next-steps/entrance-counseling>

[Exit Counseling](https://studentloans.gov/myDirectLoan/counselingInstructions.action?counselingType=exit)

<https://studentloans.gov/myDirectLoan/counselingInstructions.action?counselingType=exit>

Facilities and Services Available to DMII Students with Disabilities

DMII does not discriminate against students and applicants based on disability. For purposes of reasonable accommodation, a student or applicant with a disability is a person who has learning, physical or psychological impairment which limits one or more major life activities. DMII is committed to providing reasonable academic accommodations for students with disabilities.

Procedures:

1. Prior to acceptance to the program, it is the student's obligation to inform the DMII administration of any condition that would inhibit the student's ability to successfully participate in and or limit the student's potential for success in the program so that reasonable accommodations can be made.
2. It is the responsibility of the student to provide appropriate documentation of their disability to the Executive Director during the enrollment process.
3. For students with a learning disability, a current college level IEP (Individual Learning Plan) must be submitted.
4. Given the specific nature of the disability, reasonable academic accommodations will be determined on an individual basis.

FERPA

In accordance with the Family Education Rights and Privacy Act of 1974 (FERPA), Federal law protects the privacy of student education records. This law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

The Digital Media Institute at InterTech respects the right to student's privacy and will not allow disclosure of any individual records; educational or otherwise, without the written consent of a student. This consent is valid through the student's enrollment at the Digital Media Institute at InterTech and thereafter, but may be modified by the student at any time upon request.

FERPA - <https://dmi.edu/wp-content/uploads/2018/04/FERPA-Form.pdf>

DMII will provide a paper FERPA form upon request

Additional information on FERPA for students can be found at <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/students.html>

Financial Assistance Available at DMII

Eligibility for Federal Student Aid

To be eligible to receive federal student aid, you must:

- Be a citizen or eligible noncitizen of the United States.
- Have a valid Social Security Number
- Have a high school diploma or a General Education Development (GED) certificate, or have completed homeschooling.
- Be enrolled in an eligible program as a regular student seeking a degree or certificate.
- Maintain satisfactory academic progress.
- Not owe a refund on a federal student grant or be in default on a federal student loan.
- Register (or already be registered) with the Selective Service System, if you are a male and not currently on active duty in the U.S. Armed Forces.
- Not have a conviction for the possession or sale of illegal drugs for an offense that occurred while you were receiving federal student aid (such as grants, work-study, or loans).

Many types of federal student aid, such as the Federal Pell Grant or subsidized loans where the government pays the interest while you are in college, also require you to have financial need. Additionally, once you have a bachelor's degree or a first professional degree, you are generally not eligible for Pell.

How to Apply for Federal Student Aid

To apply for federal student aid, such as federal grants and loans, you need to complete the *FAFSA* at studentaid.ed.gov/sa/fafsa. Once you apply and select DMII's school code (042605) then we should receive your information within the next 5 business days.

The Financial Aid Office will then check the following:

- That the student is not in default
- If selected for Verification, have the student submit all required documents.
- That the student completed entrance counseling (if applicable)
- That the student has completed all enrollment documents.

Eligibility for School based aid

DMII offers internal scholarships for those who submit a portfolio. DMII also offers an additional Scholarship for Worthy Students. DMII will review student aid reports generated by the Free Application for Federal Student Aid (FAFSA), and will award scholarships to applicants with an Expected Family Contribution (EFC) of zero, and who qualify for dependent status.

Dependents are typically aged 18 to 23, single and not supporting other dependents, although there are various exceptions for other circumstances. Additionally, applicants must meet academic standards including a minimum high school GPA of 2.0, an ACT score of 16 and achieve a 75% or 85% on the ISD or AVEI placement exams, respectively.

Eligibility for State Based Aid

DMII maintains Louisiana state approval with the Louisiana Board of Regents to operate as a post-secondary school.

Administrative staff work with the Executive Director to submit necessary documents to the Board of Regents by July 27 of each year.

State based aid includes TOPS (Taylor Opportunity Program for Students). To qualify for this award, you should first fill out your FAFSA. If you choose not to fill out the FAFSA, please contact the financial aid office on how to apply.

Entrance Counseling

Entrance Counseling is required before you can receive your first Direct Loan. DMII requires that all incoming students that plan to take out a Direct Subsidized, Unsubsidized or PLUS loan complete entrance counseling online at www.studentloans.gov. Documents will be available for the Financial Aid Office to review, upon completion of the counseling.

The Financial Aid Office corresponds with the student and makes sure they do their counseling and prints out documentation that it is complete. Documentation is kept in the student's file.

Exit Counseling

Exit counseling provides important information to prepare you to repay your federal student loan(s). If you have received a subsidized, unsubsidized or PLUS loan under the Direct Loan Program or the FFEL Program, you must complete exit counseling each time you:

- Drop below half-time enrollment
- Graduate
- Leave school

You can complete Exit Counseling at www.studentloans.gov. The Financial Aid Office will remind you to complete your Exit counseling prior to graduation, or at the time you choose to leave school. Documents will be available for the Financial Aid Office to review, upon completion of the counseling and will be kept in the student's folder

Who do I speak with regarding financial aid?

You can contact the Financial Aid Office at 318-213-0164 or email Elizabeth Simons at esimons@dmi.edu.

Gainful Employment

Animation, Visual Effects and Interactive Content Certificate Program

Program Length: 1 year

Title IV Students graduating on time: N/A (2017-2018 is the first year DMII is participating in Title IV programs*)

Program Costs:

\$27,730 for tuition and fees

\$0 for books and supplies

\$8,970 for off-campus room and board (estimate)

The amounts shown above include costs for the entire program, assuming normal time to completion.

Students Borrowing Money:

0% of students who attend this program borrow money to pay for it**

(Fewer than 10 students enrolled in this program. This number has been withheld to preserve the confidentiality of the students.)

The typical graduate leaves with N/A in debt*** (Fewer than 10 students completed this program within normal time. This number has been withheld to preserve the confidentiality of students)

The typical monthly loan payment: N/A per month in student loans with N/A interest rate****

(Fewer than 10 students completed this program within normal time. This number has been withheld to preserve the confidentiality of students)

The typical graduate earns: The Department has not provided earnings data for this program.*****

Graduates who got jobs: 79% of program graduates got jobs according to the accreditor job placement rate Program graduates are employed in the following fields:

Multimedia Artists and Animators: <https://onetonline.org/link/summary/27-1014.00>

Licensure Requirements: This program has no licensure requirements in any state.

State Job Placement Rate: N/A

Accreditor Job Placement Rate:

Name of the accrediting agency this placement rate is calculated for: Council on Occupational Education

Click on the following link to find out who is included in the calculation of this rate:

<https://dmi.edu/consumer-information>

What types of jobs were these students placed in?

The job placement rate includes completers hired for: Jobs within the field

Positions that recent completers were hired for include:

Motion Graphics Specialist, Rotoscope Artist, Video Production

When were the former students employed?

This rate is based on program completers who were employed within one year of graduation

How were completers tracked?

Follow up phone calls and e-mails

These disclosures are required by the U.S. Department of Education

Footnotes:

*The share of students who completed the program within 100% of normal time (1 year).

**The share of students who borrowed Federal, private, and/or institutional loans to help pay for college. This percentage also includes payment plans that extended past the duration of the program.

***The median debt of borrowers who completed this program. This debt includes federal, private, and institutional loans.

****The median monthly loan payment for students who completed this program if it were repaid over ten years at a NA* interest rate.

*****The median earnings of program graduates who received Federal aid.

Interactive Software Development Certificate Program**Program Length: 1 year****Title IV Students graduating on time: N/A (2017-2018 is the first year DMII is participating in Title IV programs)*****Program Costs:**

\$27,730 for tuition and fees

\$0 for books and supplies

\$8,970 for off-campus room and board (estimate)

The amounts shown above include costs for the entire program, assuming normal time to completion. Note that this information is subject to change.

Students Borrowing Money:

0% of students who attend this program borrow money to pay for it**

(Fewer than 10 students enrolled in this program. This number has been withheld to preserve the confidentiality of the students.)

The typical graduate leaves with N/A in debt ***

(Fewer than 10 students completed this program within normal time. This number has been withheld to preserve the confidentiality of the students.)

The typical monthly loan payment : N/A per month in student loans with N/A interest rate****

(Fewer than 10 students completed this program within normal time. This number has been withheld to preserve the confidentiality of the students.)

The typical graduate earns:

The Department has not provided earnings data for this program*****

Graduates who got jobs

This program does not have enough completers to calculate a placement rate as required. We are not currently required to calculate a job placement rate for program completers.

Program graduates are could be employed in the following fields:

Computer Programmers: <https://onetonline.org/link/summary/15-1131.00>

This program has no licensure requirements in any state.

These disclosures are required by the U.S. Department of Education

Footnotes:

*The share of students who completed the program within 100% of normal time (1 year).

**The share of students who borrowed Federal, private, and/or institutional loans to help pay for college.

***The median debt of borrowers who completed this program. This debt includes federal, private, and institutional loans.

****The median monthly loan payment for students who completed this program if it were repaid over ten years at a NA interest rate.

*****The median earnings of program graduates who received Federal aid.

Job Placement

DMII provides each student with training & coaching for employment. However, there is no guarantee of placement. The Executive Director and Instructors provide guidance and assistance to students for placement and follow up. Graduates of DMII have been placed in some of the following areas:

- Architectural Visualization
- Animation
- Motion Graphics
- Post- Production/ Visual Effects
- Game Design
- Virtual Reality (VR) Software Design
- On- Air TV Graphics
- VR Animation
- Digital Sign Graphics
- Augmented Reality (AR) Development

National Student Loan Data System

DMII is required to inform all students, potential students, or parents of students that enter into an agreement regarding a Title IV Loan, that their loan will be submitted to the National Student Loan Data System (NSLDS) and will be accessible by lenders, guaranty agencies and schools determined to be authorized users of the data system.

Non-Discriminatory Policy

It is the DMII policy to abide by all laws pertaining to non-exclusionary practices and to not discriminate against any student because of race, color, religion, age, sex, gender, gender identity, national origin, ancestry, citizenship, sexual preference, sexual orientation, mental or physical disability, medical condition, union or nonunion affiliation, marital status, veteran status, or any other basis protected by federal, state or local law or ordinance in admission to, participation in, or receipt of the services and benefits under any of its programs and activities, whether carried out by DMII directly or through a contractor or any other entity with which DMII arranges to carry out its programs and activities.

Further, it is the policy of the school that students not discriminate against each other or faculty based on the above listed factors.

DMII is an equal opportunity educator. It is expected that every student and faculty member will be treated with respect and professionalism. The school will not tolerate harassment of individuals for any reason including, but not limited to, harassment based upon race, color, religion, age, sex, gender, gender identity, national origin, ancestry, citizenship, sexual preference, sexual orientation, mental or physical disability, medical condition, union or nonunion affiliation, marital status, veteran status, or any other basis protected by federal, state or local law or ordinance.

The DMII is committed to equal access for all students and to providing an environment in which learning is done in a comfortable and welcoming space.

These statements are in accordance with the provisions of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Regulations of the U.S. Department of Health and Human Services issued pursuant to these statutes at Title 45 Code of Federal Regulations Parts 80, 84, and 91. Prior to acceptance to

the program, it is the student's obligation to inform the DMII administration of any condition that would inhibit the student's ability to successfully participate in and or limit the student's potential for success in the program so that reasonable accommodations can be made.

Policy on the Transfer of Students and Credits

The Digital Media Institute at InterTech is a private institution and reserves the right to be selective in its choice of students for enrollment. Because of our unique curriculum and model, DMII does not take academic credits from other institutions. DMII will however allow advanced placement to students who have completed an official certification from a software vendor in a computer graphics package (current list is available on our website) that is used in the program they are applying to.

Transfer of credits within DMII

Once a student has begun the *Animation, Visual Effects & Interactive Content* program or *Interactive Software Development* program, they are expected to stay with that program for its entirety. In the event that a student wishes to transfer from one program to another, he or she must do so prior to the end of the first week of classes. In the event there is not an available section the student may join the next available class. After one week, the student must wait to enter until the next session of transfer target program is available. DMII does not permit transfers of credits between programs internally.

Enrolling in consecutive programs

If a student decides to take both programs consecutively, they are exempt from taking the online assessment for the second program, but no credits or other exemptions will be allowed and the student must have completed successfully and be in good standing.

Transfer of credits from DMII to other institutions

DMII makes no representation whatsoever concerning the transferability of any credits earned at the school to another institution. Do to the unique nature of the programs at DMII it is unlikely that any credits earned will be transferrable to or accepted by another postsecondary institution.

Decisions concerning the acceptance of credits earned in any program taken at DMII are made at the discretion of the receiving institution. The student must contact the registrar of the receiving institution to determine what credits earned at the school, if any, that institution will accept.

Retention & Graduation Rates

DMII is required to make available to all prospective and enrolled students retention & graduation rates of first time, full-time undergraduate students. Disaggregated rates are not included as the number of students in each group is not sufficient to yield statistically reliable information.

Retention Rate: 100%

Total Completers within 150% / Adjusted Cohort: 100%

Sexual Abuse Help and Prevention

Louisiana Coalition Against Domestic Violence - <http://lcadv.org/>

Louisiana Foundation Against Sexual Assault - <https://lafasa.org/main/home>

School Accreditation & Approval

The Digital Media Institute at InterTech was awarded National Accreditation by the Council on Occupational Education (COE) in June 2017 and adheres to the rules, regulations and standards of quality of the Commission.

The Digital Media Institute at InterTech is licensed by the Louisiana Board of Regents and adheres to the rules and regulations of the Louisiana Proprietary Schools Advisory Commission.

Administrative staff work with the Executive Director to:

- Submit all documents for new employees and new program approvals;
- Submit all documents needed for reporting information, including:
- Completion, Placement and Licensure data (CPL) and graduation data to COE
- Auditing data to COE, BoR, and ED

School Catalog

DMII Viewbook - <https://dmi.edu/wp-content/uploads/2017/04/Viewbook.pdf>

State Grant Assistance

State based aid includes TOPS (Taylor Opportunity Program for Students). To qualify for this award, you should first fill out your FAFSA. If you choose not to fill out the FAFSA, please contact the financial aid office on how to apply.

Student Body Diversity

Gender

The programs are 60% Male overall

77% Female in Animation, Visual Effects, and Interactive Content

92% Male in Interactive Software Development

Race/Ethnicity Overall

50% White

21% Black or African American

7% Hispanic

22% Unknown

Pell Grant Recipients

36% of students have received a Pell Grant

Student Loan Information

<https://studentaid.ed.gov/sa/types/loans>

Voter Registration

Arkansas - <https://www.sos.arkansas.gov/elections/Pages/voterRegistration.aspx>

Louisiana - <https://www.sos.la.gov/ElectionsAndVoting/Pages/OnlineVoterRegistration.aspx?>

Texas - <http://www.votetexas.gov/register-to-vote/>

Withdrawal and Return of Title IV Funds (R2T4) Financial Aid Policy

DMII Withdrawal Policy - https://dmi.edu/wp-content/uploads/2018/04/Withdrawal_and_Return_Title_IV_R2T4_Policy.pdf